



<b>OFFICE OF CIVIL DEFENSE</b>		Document Code	QF-PMD-01
Quality Form		Revision No.	0
<h1>Purchase Order</h1>		Effectivity Date	2019.08.15
		Page No.	1 of 1
Supplier	CODO Trading	P.O. No.	CMS-PO-20-092
Address	31 Camelia St., Cainta Greenpark Village, Cainta, Rizal	Date	April 8 2020
E-mail Address	codotrading@gmail.com	Mode of Procurement	Emergency Procurement
Tel. No.	0995 513 3468	TIN	746-461-322-000

Gentlemen:  
**Please provide this office the following services subject to the terms and conditions contained herein:**

Location of Service:	OCD-Warehouse Building Camp General Emilio Aguinaldo, Quezon City	Delivery Term:	Five (5) working days upon receipt of Purchase Order (PO)
		Payment Term:	Send Bill Arrangement

LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT
I.	pcs	<b>Supply and Delivery of Anti-Viral and Anti-Bacterial Personal Protection Device</b> - Lanyard and Badge virus shield - Chlorine dioxide generating agent Weight: at least 29 grams Dimensions: at least (H) 2.8 in X (W) 1.9 in X (D) 0.2 in or at least (H) 7.1 cm X (W) 4.8 cm X (D) 0.5 cm  <b>Delivery Period:</b> Five (5) working days upon receipt of Purchase Order (PO) <b>Delivery Area:</b> OCD-Warehouse Building Camp General Emilio Aguinaldo, Quezon City Upon Completion of Installation <b>Chargeable against the OCD QRF 2020</b>  xxx nothing follows xxx	150	980.00	₱147,000.00
<b>TOTAL COST</b>					₱147,000.00

(Total Amount in Words): **One Hundred Forty-Seven Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:

  
**DONNA ALEJAR**  
 Signature over printed name of Supplier  
4/8/2020  
 Date

Very truly yours,  
  
**USEC RICARDO B. JALAD**  
 Administrator

Funds Available: **LALAIN NECESARIO BARROGA**  
 Chief, Accounting Section

OBR No. : \_\_\_\_\_  
 Amount : \_\_\_\_\_