



OFFICE OF CIVIL DEFENSE	Document Code	QF-PMD-01
Quality Form	Revision No.	0
<h1>Purchase Order</h1>	Effectivity Date	2019.08.15
	Page No.	1 of 1

Supplier	CODO Trading	P.O. No.	CMS-PO-20-094
Address	31 Camella St., Cainta Greenpark Village, Cainta, Rizal	Date	April 08, 2020
E-mail Address	codotrading@gmail.com	Mode of Procurement	Emergency Procurement
Tel. No.	0995 513 3468	TIN	746-461-322-000

Gentlemen:
Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	OCD-Warehouse Building Camp General Emilio Aguinaldo, Quezon City	Delivery Term:	Five (5) working days upon receipt of Purchase Order (PO)
		Payment Term:	Send Bill Arrangement

LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT
	Units	<p style="text-align: center;">Supply and Delivery of Mid-End Laptops</p> <p>Quality: Branded and brand new Network-ready with support for industry-standard network operating systems Provide transparent access to the server, applications and other network resources</p> <p>Processor: At least 1.6 GHz base clock At least 3.4 GHz turbo clock At least 4 cores At least 8 MB cache</p> <p>Memory: At least 8 GB DDR4-2133</p> <p>Internal Drive: At least 1 TB HDD</p> <p>Graphics: Integrated Graphics Card</p> <p>Screen Display: At least 14" Diagonal High Definition LED</p> <p>Webcam: At least Integrated HD Web Camera</p> <p>Touch pad: One-piece touchpad with multi-touch support</p> <p>Card reader: With built-in Multi-format card reader</p> <p>Connectivity: 10/100/1000 Gigabit Ethernet, Wireless 802.11 ac/a/b/g/n At least Bluetooth 4.0</p> <p>I/O Ports: At least 1 X USB 3.0, At least 1 X USB 2.0 At least 1 X Combo Jack, At least 1 X RJ-45, At least 1 X HDMI</p> <p>Battery: At least 40Whr Lithium Ion</p> <p>Operating System: 64-bit PC Operating System Must be at its latest version Must be a Licensed Corporate version Must be able to integrate with Light Weight Directory Access Protocol (LDAP) Domain Must support Extended File Allocation Table file system Easy to use for non-technical computer users Must support a wide variety of hardware devices Must grant full administrator access to user accounts by default</p> <p>Office: Must be a Licensed Corporate version</p> <p>Productivity: Must be at its latest version Must be able to provide Smart Art diagrams Must have an integrated grammar checking feature Must have an integrated email and calendaring software package Must be able to support web collaboration features Must be able to perform complex layout or content arrangement tasks</p> <p>Accessories: 1 X Power Adapter, 1 X Laptop Bag, 1 X USB optical mouse 1 X Recovery Media Kit</p>	10	62,350.00	P623,500.00



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Gentlemen:

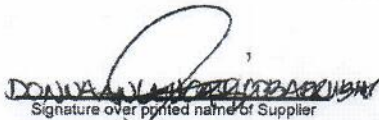
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Location of Service:	OCD-Warehouse Building Camp General Emilio Aguinaldo, Quezon City	Delivery Term:	Five (5) working days upon receipt of Purchase Order (PO)		
		Payment Term:	Send Bill Arrangement		
LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT
		<p style="text-align: center;">Supply and Delivery of Mid-End Laptops</p> <p>Minimum Warranty: At least one (1) year from final date of acceptance by the Technical Inspection and Acceptance Committee for parts and services At least seven (7) days outright replacement of defective equipment</p> <p>Delivery Period: Five (5) working days upon receipt of Purchase Order (PO) Delivery Area: OCD-Warehouse Building Camp General Emilio Aguinaldo, Quezon City Chargeable against the OCD QRF 2020</p> <p style="text-align: center;">xxx nothing follows xxx</p>			
			TOTAL COST		P623,500.00

(Total Amount in Words): Six Hundred Twenty-Three Thousand Five Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:

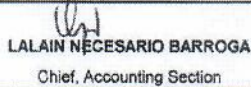

Signature over printed name of Supplier

4/8/2020
Date

Very truly yours,


USEC RICARDO B JALAD
Administrator

Funds Available:


LALAIN NECESARIO BARROGA
Chief, Accounting Section

OBR No. :

Amount :

05-10101-2020-04-0004
P623,500