



OFFICE OF CIVIL DEFENSE

Quality Form

Work Order

Document Code

QF-IPD-01

Revision No.

0

Effectivity Date

2019.08.16

Page No.

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Supplier	DLCL Transport	W.O. No.	CMS-WO-140
Address	402 Kayumanggi Street, Mandaluyong City, Metro Manila, NCR Philippines	Date	May 21, 2020
E-mail Address	dlcltransport@gmail.com	Mode of Procurement	Emergency Cases
Tel. No.	09178743211 /09176534234	TIN	155-822-808-000

Gentlemen:
Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	From OCD to locations stipulated below	Delivery Term:	Three (3) calendar days upon receipt of Work Order (PO) and Notice to Proceed (NTP)
		Payment Term:	Send Bill Arrangement

LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT													
		<p>Provision of Shuttle Service for OCD Personnel during the Community Quarantine Period</p> <p>Schedule: Monday to Friday Pick Up Time: 5:00AM to 8:00AM Send Off Time: 5:00PM to 9:00PM</p> <p>Requirements for the vehicle: Type of Vehicle: Passenger Van Must be at least 2013 model Capacity: at least 12-seater AC of the vehicle must be fully functional/operational</p> <p>The daily use of vehicle is inclusive of ten (16) continuous hours chauffeur-driven service which includes any standby time Vehicle/s utilization shall not be limited to pick-up/send off of passengers</p> <p>Transportation Arrangements Pick-up, Drop-off & Stand by</p> <table border="1"> <thead> <tr> <th>No. of Pax</th> <th>Pick Up Point</th> <th>Time</th> <th>Inclusive Date</th> <th>Drop Off Point</th> </tr> </thead> <tbody> <tr> <td rowspan="2">at least 12 per vehicle</td> <td>TBD</td> <td>5:00AM to 8:00 AM</td> <td rowspan="2">50 Working Days</td> <td>OCD</td> </tr> <tr> <td>OCD</td> <td>5:00PM to 9:00 PM</td> <td>TBD</td> </tr> </tbody> </table> <p>Shuttle Route Shuttle #1: CGEA - PHILCOA - Commonwealth - Fairview - Tala, Caloocan - SJDM, Bulacan and vice versa Shuttle #2: CGEA - Batasan - San Mateo - Marikina and vice versa Shuttle #3: CGEA - Marcos Highway - COGED - Olalia Road - Antipolo - Cainta and vice versa Shuttle #4: CGEA - Balintawak - Monumento - Malabon - Va enzuela and vice versa Shuttle #5: CGEA - Ramon Magsaysay Blvd - Sta Mesa - Pl.reza - Legarda - Sta Cruz - Quezon Avenue and vice versa Shuttle #6: CGEA - Pasig - Taguig - Kalayaan Ave - Guadalupe -Boni, Mandaluyong - Shaw Blvd - Kalentong - San Juan Crame and vice versa Shuttle #7: CGEA - Makati - Pasay - TRAMO - Parañaque/Las Piñas via Aguinaldo Highway - Zapote - Coastal Road and vice versa Shuttle #8: CGEA - Quezon City area and vice versa</p> <p>Service provider must: Conduct routine vehicle check-up prior to usage(BLOWBAG) Pay for toll and parking fees as may be necessary Provide for fuel, oil and lubricants for the vehicle/s Provide for professional and courteous driver/s for the vehicle/s Allowed above mentioned shuttle route maybe revised as necessary Designated Driver per Shuttle will remain the same until duration of Contract Period Cover all expenses for emergency repairs / check-up during the period covered</p>	No. of Pax	Pick Up Point	Time	Inclusive Date	Drop Off Point	at least 12 per vehicle	TBD	5:00AM to 8:00 AM	50 Working Days	OCD	OCD	5:00PM to 9:00 PM	TBD	8	4,999/ per van unit	1,999,600.00
No. of Pax	Pick Up Point	Time	Inclusive Date	Drop Off Point														
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	OCD	5:00PM to 9:00 PM		TBD														



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Supplier	DLCL Transport	W.O. No.	CMS-WO-140
Address	402 Kayumanggi Street, Mandaluyong City, Metro Manila, NCR Philippines	Date	May 21, 2020
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LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT
		Provide Service 3 days from receipt of Work Order and Notice to Proceed			
		Payment Terms: Send Bill Policy / Progressive Billing			
		Chargeability: OCD QRF CY 2020			
		*** nothing follows ***			
TOTAL COST					₱1,999,600.00

(Total Amount in Words): One Million Nine Hundred Ninety Nine Thousand Six Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:

Signature of Leonel Lim
 Signature over printed name of Supplier
 5/28/2020
 Date

Very truly yours,

Signature of Ricardo B. Jalad
 USEC RICARDO B JALAD
 Administrator

Funds Available:

Signature of Lalain Necesario Barroga
 LALAIN NECESARIO BARROGA
 Chief, Accounting Section

OBR No. :

Amount :

07-101101-2020-05-010 (APP)
 ₱ 1,999,600.00