

## CONTRACT OF SERVICE

### KNOWN ALL MEN BY THESE PRESENTS:

This Contract of Service made and entered into by and between:

The **OFFICE OF CIVIL DEFENSE REGIONAL OFFICE VII**, with office and the postal address at Labrador Bldg., N. Bacalso Avenue, Brgy. Sambag 1, Cebu City, Cebu 6000 and herein represented by its Regional Director, **MARLOU L. SALAZAR**, of legal age, Filipino, hereinafter known as the **OFFICE OF CIVIL DEFENSE REGIONAL OFFICE VII**;

and

**RJMQ TRADING** with business and postal address at 159 Saturn Street, Tisa Hills, Barangay Tisa, Cebu City and herein represented by its Authorized Representative, **MS. EDILIZA A. BAYANG** of legal age, Filipino, hereinafter known as the **SERVICE PROVIDER**;

Witnessed

WHEREAS, the **OCDRO VII** invited bids/quotations for certain goods and ancillary services, viz., for the **Procurement of 16 Units of Portable Folding Beds/Camping Beds for the logistics cluster in response to COVID-19**, for the supply of those good and services in the sum of **Thirty Nine Thousand Six Hundred Eighty Pesos (39,680.00) only** hereinafter called "**the CONTRACT PRICE**";

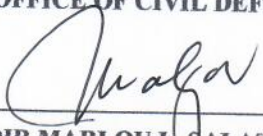
### NOW, THIS AGREEMENT WITNESSETH as follows:

1. **RJMQ TRADING** shall provide **OFFICE OF CIVIL DEFENSE REGIONAL OFFICE VII** the Materials/Items reflected in Purchase Request, Request For Quotation (RFQ) and Purchase Order needed for logistics cluster:
2. Activity/Event Name: **COVID-19 Response Operation.**
3. **Delivery Date:** 10 Calendar days upon receipt of Notice to Proceed (NTP)
4. **Delivery Site:** OCD Regional Office 7, Sambag 1, N. Bacalso Ave., Cebu City
5. The payment due to the **RJMQ TRADING** shall be paid by the Agency within fifteen (15) days after the receipt of the submitted billing statement/ statement of account;
6. **RJMQ TRADING** agreed a Send Bill Policy in the payment of services.
7. Both parties shall not be liable for failure to comply with this agreement due to force majeure including but not limited to labor disputes, natural disaster, or other causes beyond the control of both parties.

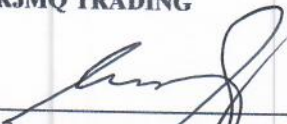
NOWHEREFORE, in consideration of the foregoing premises, the parties hereto have agreed to the abovementioned terms and condition;

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their Signature this \_\_\_\_\_ at \_\_\_\_\_, Philippines.


**OFFICE OF CIVIL DEFENSE**


  
**DIR MARLOU L. SALAZAR**  
Regional Director,  
Office of Civil Defense RO VII

**RJMQ TRADING**

  
**MS. EDILIZA A. BAYANG**  
Authorized Representative

WITNESSED BY:

  
**MS. AMMELIE ROSE G. TAGA-AN**  
Operations Section Staff  
**WITNESS**

  
**MS. JESSETTE D. PONGOS**  
Chief, Administrative & Finance Section  
**WITNESS**

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_ ) S.S

BEFORE ME, a Notary Public for and in the City of **SEP 10 2020** personally appeared the following persons, presenting their respective evidence of identity, to wit:

Name	Government I.D. No.	Date and Place Issued
<b>DIR MARLOU L. SALAZAR</b>	2018-023	01/01/2019 & OCD-CO
<b>MS. EDILIZA A. BAYANG</b>		

And represented to me that their respective signatures on the foregoing instrument were voluntarily affixed by them for the purposes stated in the instrument and who declared that they have executed the foregoing instrument as their free and voluntary act and deed.

This instrument consists of only two (2) pages, including this page in which this acknowledgement is written, duly signed by the parties and their instrumental witnesses on each and every page hereof

WITNESS MY HAND AND SEAL this **SEP 10 2020** day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines

Doc. No. : 276  
Page No. : 49  
Book No. : 74  
2020

Contract No. OCD-RVII-13-09102020

**FRANKLIN S. MANCHING**  
NOTARY PUBLIC  
NOTARIAL COMMISSION NO. 25-08/2-15-08  
FOR THE CITY OF CEBU AND THE MUNICIPALITIES  
UNDER THE JURISDICTION OF RTC CEBU  
UNTIL DECEMBER 31, **Page 2 of 2**  
PARAY BLDG., OSMEÑA BLVD., CEBU CITY  
ATTORNEY'S ROLL NO. 48 755  
PTR NO. 3856897/11-24-19 CY 2020 CEBU PROV.  
IBP NO. AR 24172252/11-11-19/C.G.