



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
**OFFICE OF CIVIL DEFENSE**

Camp General Emilio Aguinaldo, Quezon City, Philippines

**NOTICE TO PROCEED**

**MS. REY ANGELA VILLAR**

Authorized Representative  
Boston Builders Center  
123-C 15<sup>th</sup> Avenue, Brgy. Socorro,  
Quezon City

Dear **Ms. Villar**:



In view of the approved Purchase Order, hereby issued is the Notice to Proceed in relation to the project, "**Procurement of Paint Materials for the Repainting of OCD Admin and Old NDRRMC Operation Center**" with a contract price of **One Hundred Seventy-One Thousand Nine Hundred Seventy-Five Pesos (P171,975.00)** only, in accordance with R.A. 9184 and its Revised IRR, as evaluated and verified in accordance with the requirements of the Office of Civil Defense (OCD).

It is assumed that upon receipt hereof, you shall comply with the terms and conditions set forth in the aforesaid Purchase Order, strictly conform to the delivery schedule and send bill policy for the payment scheme. You are requested to forward the Statement of Account (SOA) to the General Services Division (GSD).

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. May we further request that one (1) of the copies received be returned to the Office of Civil Defense.

Very truly yours,

  
**USER RICARDO B JALAD**  
Administrator

I acknowledge receipt of this Notice on September 14, 2020    
Name of the Representative of the Bidder: Rey Angela Villar  
Signature: 