



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE IN BARMM
Camp GH Siongco, Awang, DOS, Maguindanao

Date: July 22, 2020

NOTICE TO PROCEED


MR/MS PAREDES
Authorized Representative
ELENA V. CO HARDWARE INC.
Cotabato City

Dear Sir/Madame,

Please be informed that the **Purchase Order No. 2020-056** dated on **July 22, 2020** having been approved, notice is hereby given to **ELENA V. CO HARDWARE INC.** that **delivery of items may commence on the project of "PROVISION OF MAINTENANCE AND INSTALLATION OF GENERATOR SET"** effective upon receipt and acceptance of this notice.

May we request you or your authorized representative to receive this notice and the approved Purchase Order not later than three (3) working days reckoned from the date of this notice.

Furthermore, be reminded that failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Purchase Order/Contract.


RAYLINDO S ANIÑON
Regional Director

I acknowledge receipt of this Notice on _____
Name of Authorized representative ZENYITA C. PAREDES
Authorized Signature 