



# OFFICE OF CIVIL DEFENSE

Camp General Emilio Aguinaldo, Quezon City, Philippines

## NOTICE TO PROCEED

### **MR. MATAGUMPAY TUNGOL**

Authorized Representative  
Matt's Catering  
1235 Madrid Ext.  
Tondo, Manila

Dear **Mr. Tungol**

In view of the approved Purchase Order, hereby issued is the Notice to Proceed in relation to the project, "**Provision of Catering Services for the Staff and Patients at COVID-19 Quarantine Facility-Rizal Memorial Coliseum (RMC)**" with a contract price of **Two Million Two Hundred Thirty Two Thousand Pesos (P 2,232,000.00)** only, in accordance with R.A. 9184 and its Revised IRR, as evaluated and verified in accordance with the requirements of the Office of Civil Defense (OCD).

It is assumed that upon receipt hereof, you shall comply with the terms and conditions set forth in the aforesaid Purchase Order, strictly conform to the delivery schedule and send bill policy for the payment scheme. You are requested to forward the Statement of Account (SOA) to the General Service Division (GSD).

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. May we further request that one (1) of the copies received be returned to the Office of Civil Defense.

Very truly yours,

**USEC RICARDO B JALAD**  
Administrator

I acknowledge receipt of this Notice on July 31, 2020

Name of the Representative of the Bidder: Matagumpay M. Tungol

Signature:

