



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE

# OFFICE OF CIVIL DEFENSE REGION 3

DIOSDADO MACAPAGAL GOVERNMENT CENTER, MAIMPIS CITY OF SAN FERNANDO, PAMPANGA  
TELEFAX: OPERATIONS (045) 455-0033 ; ADMIN (045) 455-1526 MOBILE NOs. : SMART (0939-939-3051) ; GLOBE (0917-547-2805)  
EMAIL: region3@ocd.gov.ph / r3.rdrmc.ocd@gmail.com

## NOTICE TO PROCEED

**MS. MARIA FE CAROLYN DE LUNA**

Owner  
**BNO MEDLAB TRADING**  
Dolores, City of San Fernando  
Pampanga

Dear **MS. DE LUNA**,

Please be informed that the **Purchase Order No. 2020-09-002** having been approved, notice is hereby given to **BNO MEDLAB TRADING** that delivery of items/ services may commence on the project "**PURCHASE OF MEDICAL SUPPLIES AND EQUIPMENT FOR THE USE OF OCD3**" effective upon receipt and acceptance of this Notice.

May we request you or your authorized representative to receive this notice not later than three (3) working days reckoned from the date of this Notice.

Furthermore, failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Purchase Order.

Very truly yours,

**DIR MARIA THERESA R ESCOLANO, MNSA**  
Regional Director, Office of Civil Defense RO III  
**Head of Procuring Entity**

I acknowledge receipt of this Notice on October 2, 2020  
Name of Authorized representative MARIA FE CAROLYN D. DE LUNA  
Authorized Signature [Handwritten Signature]

NTP-R3-2020-09-004

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