

Republic of the Philippines
Department of National Defense
OFFICE OF CIVIL DEFENSE
Caraga Region
109 T. Calo St., Butuan City
Tel/Fax. No. (085) 342-8753 / 341-8629 / 341-4015
E-mail Address: civildefensecaraga@gmail.com

NOTICE TO PROCEED

September 30, 2020

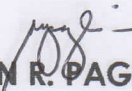
MR. JR Casgapa
Authorized Representative
Butuan Grand Palace Hotel
Montalban St., Butuan City

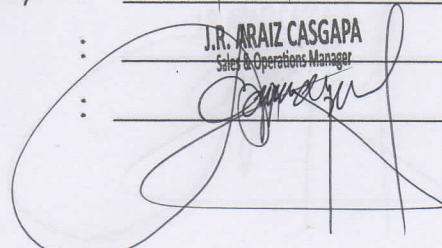
Dear Mr. Casgapa:

Please be informed that the **Purchase Order No. 2020-09-10** dated **September 30, 2020** prepared in your favour with the amount of **Seven Million Pesos Only (Php 7,000,000.00)** is hereby approved.

May we request you or your authorized representative to receive this notice and the approved Purchase Order not later than three (3) days reckoned from the date of this notice.

Furthermore, be reminded that failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Purchase Order.


AIZY LYM R. PAGLINAWAN
Designated Procurement Officer

I acknowledge receipt of this Notice on (Date) : 10-1-20
Name of Authorized Representative : J.R. MRAIZ CASGAPA
Signature : 
Sales & Operations Manager