



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
**OFFICE OF CIVIL DEFENSE VII**

Labrador Bldg., N. Bacalso Avenue, Sambag I, Cebu City Philippines

**NOTICE TO PROCEED**

September 14, 2020

**MS. EDILIZA A. BAYANG**  
Authorized Representative  
**RJMQ TRADING**  
159 Saturn St., Tisa Hills,  
Brgy. Tisa, Cebu City

Dear **Ms. Bayang**,

Please be informed that the Contract No. OCD-RVII-12-09102020 dated September 09, 2020 having been approved, notice is hereby given to **RJMQ TRADING** that delivery of services may commence on the project "**Procurement of 23 Units of Folding Beds for the OCD7 Personnel for COVID-19 Response Operation** with a contract price of **One Hundred Forty Nine Thousand Five Hundred Pesos (149,500.00) only**", effective upon receipt and acceptance of this Notice.

May we request you or your authorized representative to receive this notice and the approved Contract not later than three (3) working days reckoned from the date of this Notice.

Furthermore, failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Contract.

Very truly yours,

  
**MARLOU L. SALAZAR**  
Regional Director, OCD7

I acknowledge receipt of this Notice on \_\_\_\_\_  
Name of Authorized representative \_\_\_\_\_  
Authorized Signature \_\_\_\_\_

*9/14/20*  
*Ediliza Bayang*  
*[Signature]*