



OFFICE OF CIVIL DEFENSE

Quality Form

Purchase Order

Document Code

QF-IPD-01

Revision No.

0

Effectivity Date

2019.08.16

Page No.

1 of 1

Supplier	Orchid Garden Suites Manila	P.O. No.	CMS-PO-20-217
Address	620 Pablo Ocampo st., Malate, Manila	Date	
E-mail Address	orchidgarden@pltdsl.net	Mode of Procurement	Section 53.2 (Emergency Procurement)
Tel. No.	9560695003	TIN	003 886 315 000

Gentlemen:  
Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	Ninoy Aquino Stadium	Delivery Term:	11 August 2020 - 24 August 2020 (13 Nights)
		Payment Term:	30 Working Days

LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT																								
	Lot	<p>Provision of Accommodation and Meals for the Outgoing Emergency Medical Team (EMT) "Bravo" Personnel designated for COVID-19 Quarantine Facility at Ninoy Aquino Stadium (NAS)</p> <p>Room Type: Standard room (1 occupant per room) Location: Within Pasay/Manila/Area Date: 11 August 2020 - 24 August 2020 (13 nights)</p> <p>Room requirements:</p> <table border="1"> <thead> <tr> <th>No. of Pax</th> <th>Room Requirement</th> <th>No. of Rooms</th> <th>Check-in date/time</th> <th>Check-Out date/time</th> <th>No. of Nights</th> </tr> </thead> <tbody> <tr> <td>26</td> <td>Standard Rooms (1 Occupant)</td> <td>26</td> <td>11 August 2020, 2PM</td> <td>24 August 2020, 12NN</td> <td>13</td> </tr> </tbody> </table> <p>Meals requirement:</p> <table border="1"> <thead> <tr> <th>No. of Pax</th> <th>Meals</th> <th>Serving Arrangement</th> <th>Inclusive Dates</th> <th>Menu</th> </tr> </thead> <tbody> <tr> <td rowspan="3">26</td> <td>Breakfast</td> <td rowspan="3">Full Board Meals</td> <td rowspan="3">11 August 2020 - 24 August 2020</td> <td rowspan="3">TBD</td> </tr> <tr> <td>Lunch</td> </tr> <tr> <td>Dinner</td> </tr> </tbody> </table> <p>Other Requirements:</p> <ul style="list-style-type: none"> <li>-Flexible in room accommodation</li> <li>-With rooms daily cleaned and sanitized</li> <li>-With regular change of beddings</li> <li>-With Internet Connection, Air-conditioning, Cable TV, In-Room Safe, 1 Towel, Soap and Shampoo</li> <li>-With hygiene kit and sanitation kit.</li> <li>-With bottled water</li> <li>-With basic toiletries</li> <li>-Price includes meals and accommodation</li> <li>-Price inclusive of VAT</li> <li>-All Contracts are subject for extension or renewal upon the discretion of the HOPE</li> </ul> <p>Other Terms: Mode of payment: Progress Billing Fund Source: Chargeable against the OCD QRF 2020</p> <p style="text-align: center;">***Nothing Follows***</p>	No. of Pax	Room Requirement	No. of Rooms	Check-in date/time	Check-Out date/time	No. of Nights	26	Standard Rooms (1 Occupant)	26	11 August 2020, 2PM	24 August 2020, 12NN	13	No. of Pax	Meals	Serving Arrangement	Inclusive Dates	Menu	26	Breakfast	Full Board Meals	11 August 2020 - 24 August 2020	TBD	Lunch	Dinner	26	2,000.00	676,000.00
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	Dinner																												
<b>TOTAL COST</b>					<b>P676,000.00</b>																								

(Total Amount in Words): Six Hundred Seventy-Six Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed

Conforme:

*[Signature]*  
 \_\_\_\_\_  
 Signature over printed name of Supplier  
 \_\_\_\_\_  
 10-AUGUST 2020  
 \_\_\_\_\_  
 Date

Very truly yours,

*[Signature]*  
 \_\_\_\_\_  
 USEC RICARDO B JALAD  
 Administrator

Funds Available:

*[Signature]*  
 \_\_\_\_\_  
 LALAIN NECESARIO BARROGA  
 Chief, Accounting Section

OBR No. :

Amount :

02-101101-2020-06-0221  
 PNP 676,000.00

