



**OFFICE OF CIVIL DEFENSE**  
Quality Form

# Purchase Order

Document Code	QF-IPD-01
Revision No.	0
Effectivity Date	2019.08.16
Page No.	1 of 1
P.O. No.	CMS-PO-20-220
Date	
Mode of Procurement	Competitive Bidding
TIN	246-253-176-000

Supplier	Villa Salud Catering Services
Address	229 ML Quezon St. Lower Bicutan, Taguig City
E-mail Address	villasaludcateringservices@gmail.com
Tel. No.	8837-6801/8776-6867/09062236120/

Gentlemen:

Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	NDRRMC Conference Room, New NDRRM Operation Center, Camp General Emilio Aguinaldo, Quezon City	Delivery Term:	Upon receipt of Notice to Proceed - 31 December 2020
		Payment Term:	Send Bill Policy

LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT
	Lot	Meals and snacks for OCD personnel and Detailed Duty Officers			
	pc	<b>Meal Requirements:</b> - <b>Breakfast:</b> Steamed rice with fish or processed meat (e.g. Tapa, meat loaf, longganisa, tocino) with egg (scrambled or sunny side up/salted egg) and seasoned fruits	12,600	100.00	1,260,000.00
	pc	- <b>Lunch:</b> Choice of chicken, pork, beef or seafoods with vegetables, steamed rice fruits in season or any dessert with bottled water or juice	10,800	250.00	2,700,000.00
	pc	- <b>Dinner:</b> Choice of chicken, pork, beef or seafoods with vegetables, steamed rice, fruits in season or any dessert with bottled water or juice	10,800	250.00	2,700,000.00
	pc	- <b>PM or Midnight Snacks:</b> sandwich, bread, pastry or dimsum and drinks	10,800	85.00	918,000.00
		<b>Delivery Schedules:</b> o Breakfast - 6:30 AM o Lunch - 11:30AM o Dinner and snack - 6:30PM			
		<b>Packaging Requirements:</b> - All packed meals and/or snacks must be in a clean, presentable and sealed containers (either plastic, transparent or paper boxes)			
		<b>Other Requirements:</b> - Must accept actual number of foods to be delivered at least five (5) hours before the time of delivery			
		***Nothing Follows***			
				<b>TOTAL COST</b>	<b>₱7,578,000.00</b>

(Total Amount in Words): Seven Million Five Hundred Seventy Eight Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed

Conforme: *[Signature]*  
**COMUNER RAEAEI**  
Signature over printed name of Supplier  
03/17/2020  
Date

Very truly yours,  
*[Signature]*  
**USEC RICARDO B JALAD**  
Administrator

Funds Available: *[Signature]*  
**LALAIN NECESARIO BARROGA**  
Chief, Accounting Section

OBR No.: 01-101101-2020-00-2224  
Amount: ₱ 7,578,000.00

