



Republic of the Philippines
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE VII
 Labrador Bldg., N. Bacalso Ave., Sambag 1, Cebu City
 Tel. Nos. (032) 410-6451, 410-6452, 253-8730

PURCHASE ORDER

OFFICE OF CIVIL DEFENSE RC VII

Entity Name

Supplier: JCE MARKETING Address : ML Quezon Street, Maguikay, Mandaue City, Cebu TIN : 235-923-073-000	P.O. No : 2020-08-003 Date : 09/01/2020 Mode of Procurement : 53.2
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Office of Civil Defense Region VII			Delivery Term :		
Date of Delivery : 5 Calendar Days upon receipt of Notice to Proceed (NTP)			Payment Term : 15 days from received of SOA		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Packs	Paper cups , 50pcs/pack	135	100.00	13,500.00
	Packs	3-in-1 regular coffee, 12 pcs/pack	135	70.00	9,450.00
	Packs	Milo	135	70.00	9,450.00
	Packs	Tissue rolls, 12pcs / pack	50	120.00	6,000.00
	Packs	Table napkin	50	50.00	2,500.00
	Packs	Wipes	40	75.00	3,000.00
	Packs	Candies	30	60.00	1,800.00
	Packs	Green tea bags, 50pcs/pack	50	500.00	25,000.00
	Pieces	Alcohol, 500 ml	27	90.00	2,430.00
	spray canister	Disinfectant spray/lysol, 510 grams	20	600.00	12,000.00
	Packs	Assorted biscuits	70	75.00	5,250.00
	Packs	Trashbag	60	60.00	3,600.00
	Boxes	Surgical masks, 50pcs/box	60	750.00	45,000.00
	Box	Surgical Gloves	50	250.00	12,500.00
	Pieces	Rags	40	50.00	2,000.00
	Cart.	HP Ink, 704 Black	30	490.00	14,700.00
	Cart.	HP Ink, 704 Colored	30	490.00	14,700.00
	Boxes	A4, Bondpaper	20	975.00	19,500.00
	Boxes	Long, Bondpaper	5	1,000.00	5,000.00
	Pieces	Long Folders	30	5.00	150.00
	Pieces	Short Folders, A4 size	30	4.00	120.00
	Pieces	Green ring binder file folder	3	150.00	450.00
	Pieces	Disinfectant foot mat with tray	4	1,500.00	6,000.00

Payment:

Must accept SEND BILL policy as payment

*Other government terms and policies apply.

(Total Amount in Words): Two Hundred Fourteen Thousand One Hundred Pesos

214,100.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:



J. ESPINOSA
ICE MARKETING

Signature over Printed Name of Supplier

SEPT . 1 , 2020

Date

Very truly yours,


DIR. MARLOU L. SALAZAR

Signature over Printed Name of Authorized Official

Regional Director, OCD7
Designation

Fund Cluster : _____

Fund Available : _____



ALLEN FROILAN O. CABARON II

Signature over Printed Name of Special Disbursing Officer
Accounting Division/Unit

ORS/BURS No. : _____

Date of the ORS/BURS : _____

Amount : _____