



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
**OFFICE OF CIVIL DEFENSE**

Camp General Emilio Aguinaldo, Quezon City, Philippines

**NOTICE TO PROCEED**

**MS. JOSEFINA COLET**

Authorized Representative  
HSH Auto Rebuilders  
64 Road 2, Barangay Bagong Pagasa,  
Quezon City

Dear **Ms. Colet**:

In view of the approved Work Order, hereby issued is the Notice to Proceed in relation to the project, "**Repair of OCD Vehicle – Toyota Land Cruiser with Plate No. NIM-504**" with a contract price of **One Hundred Seventy-Eight Thousand Seven Hundred Fifty Pesos (₱178,750.00)** only, in accordance with R.A. 9184 and its Revised IRR, as evaluated and verified in accordance with the requirements of the Office of Civil Defense (OCD).

It is assumed that upon receipt hereof, you shall comply with the terms and conditions set forth in the aforesaid Work Order, strictly conform to the delivery schedule and send bill policy for the payment scheme. You are requested to forward the Statement of Account (SOA) to the General Service Division (GSD).

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. May we further request that one (1) of the copies received be returned to the Office of Civil Defense.

Very truly yours,

  
**USER RICARDO B JALAD**  
Administrator

I acknowledge receipt of this Notice on 9/10/2020

Name of the Representative of the Bidder: Josefina C. Colet

Signature: 

