

Republic of the Philippines
Department of National Defense
OFFICE OF CIVIL DEFENSE
Camp General Emilio Aguinaldo, Quezon City

REQUEST FOR QUOTATION (RFQ) No. AFMS-0820-001

Company Name : _____
Address : _____
PhilGEPS Registration No. : _____

The Office of Civil Defense (OCD), through its Bids and Awards Committee (BAC), will undertake a **Negotiated Procurement** in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184

The OCD hereinafter referred to as "the Purchaser", now requests submission of a price quotation for the subject below:

Name of Project	: Supply and Delivery of Medical Supplies for OCD Clinic
Delivery Schedule	: 07 calendar days upon receipt of NTP
Delivery Site	: OCD, Camp General Emilio Aguinaldo, Quezon City
Terms of Payment	: Send Bill Policy
ABC (Approved Budget for the Contract)	: PhP 45,460.00
Fund Source	: HRMDD APB 2020 under GAD Fund

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein. **All bids higher than ABC shall automatically be disqualified.**

Prospective bidders shall accomplish and submit the duly signed "**Annex A (Technical Specifications) & Annex "B" Price Quotation Form (PQF)**" (under prescribed form).

Submission of QUOTATION is until **09:00 AM on 20 August 2020**, at the OCD BAC Secretariat Office, 2nd Floor, OCD Annex Building, Camp General Emilio Aguinaldo, Quezon City, or thru our email at **ocdbacsec@gmail.com**. Submit your **quotation (indicate the project name)** duly signed by your authorized representative.

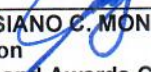
For any clarifications, you may contact the **BAC Secretariat Office** at telephone no. **(02) 912-2964** or email address at **ocdbacsec@gmail.com**. **Use of forms other than the attached OCD prescribed format is not acceptable.**

Interested supplier/service provider is required to submit the following documents:

1. Valid/Current Mayor's Permit/Business Permit
2. PhilGEPS Registration Number

Any alterations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative. The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the unperformed portion for everyday of delay. The maximum deduction shall be ten percent (10%) of the contract price. Once the cumulative amount of liquidated damage reaches ten percent (10%) of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The OCD reserves the right to accept or reject any or all bids, waive any defect or informality therein, accept the bid and award the contract to the most advantageous offer, for and in behalf of the project.



ASEC CASIANO C. MONILLA
Chairperson
OCD Bids and Awards Committee

ANNEX "A"
Technical Specifications

Supply and Delivery of Medical Supplies for OCD Clinic

Bidders must state either "**Comply**" or "**Not Comply**" or any equivalent term in the column "Statement of Compliance" against each of the individual parameters of each "Specification."

Legend: *MANDATORY REQUIREMENTS. Failure to comply with any of the mandatory requirements will disqualify your quotation.

Item No.	Agency Specifications			Statement of Compliance
I.	QTY.	Unit	Item	
	1	pc	Weighing Scale	
	5	box	Syringe and needles	
	2	pcs	Sphygmomamometer (BP monitor)	
	2	pcs	Stethoscope	
	1	box	Gauze Pad 4x4x8 ply-sterile	
	1	set	Diagnostic set (Oto/Opta led bulb) (162x45x24mm, weight 138.5g, tips diameter 2.4mm, 3mm, 4mm, 5mm)	
	1	set	GCHb 3in1 monitor (glucose, Cholesterol, Hemoglobin multifunction monitoring system)	
	2	box	Glucose strip (compatible with GCHb 3in1 monitor)	
	1	box	Cholesterol strip (compatible with GCHb 3in1 monitor)	
	2	box	Blood- uric acid test strips	
	2	pcs	Bobcock Forcep (8 inches)	
	2	pcs	Instrument tray with cover (7x13x4 thick)	
	1	gal	Providone Iodine (7.5 % solution)	
	2	ltr	Hydrogen Peroxide (3% solution)	
	1	roll	Adhesive plaster (2.5cmx5m)	
	1	pc	Oxygen tank (20 oz) (H90cm X D 50cm)	
	1	pc	Oxygen regulator (with accessories)	
	50	pcs	Oxygen Mask	
	50	pcs	Oxygen nassal canula (nasal prongs made of soft pvc)	
1	pc	Oxygen tank cart (stainless, portable type, single handle, 2 wheels)		
II.	Terms and Conditions:			
	- Delivery Site: OCD Warehouse, Camp General Emilio Aguinaldo, Quezon City			
	- Delivery Period: 07 days upon receipt of NTP			
	- Terms of Payment: Send Bill Arrangement			

I hereby certify to comply and deliver all the above requirements.

Company Name : _____
Address : _____

AUTHORIZED REPRESENTATIVE

Signature : _____
Complete Name : _____
Date : _____

ANNEX "B"
Price Quotation Form
Supply and Delivery of Medical Supplies for OCD Clinic

The Bids and Awards Committee
OFFICE OF CIVIL DEFENSE
Camp Gen. Emilio Aguinaldo, Quezon City

Sir/Madam:

1. After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder are our financial proposal for the items identified below:

Item	QTY.	Unit	Price Per Unit	Total Price
Weighing Scale	1	pc		
Syringe and needles	5	box		
Sphygmomamometer (BP monitor)	2	pcs		
Stethoscope	2	pcs		
Gauze Pad 4x4x8 ply-sterile	1	box		
Diagnostic set (Oto/Opta led bulb) (162x45x24mm, weight 138.5g, tips diameter 2.4mm, 3mm, 4mm, 5mm)	1	set		
GCHb 3in1 monitor (glucose, Cholesterol, Hemoglobin multifunction monitoring system)	1	set		
Glucose strip (compatible with GCHb 3in1 monitor)	2	box		
Cholesterol strip (compatible with GCHb 3in1 monitor)	1	box		
Blood- uric acid test strips	2	box		
Bobcock Forcep (8 inches)	2	pcs		
Instrument tray with cover (7x13x4 thick)	2	pcs		
Providone Iodine (7.5 % solution)	1	gal		
Hydrogen Peroxide (3% solution)	2	ltr		
Adhesive plaster (2.5cmx5m)	1	roll		
Oxygen tank (20 oz) (H90cm X D 50cm)	1	pc		
Oxygen regulator (with accessories)	1	pc		
Oxygen Mask	50	pcs		
Oxygen nassal canula (nasal prongs made of soft pvc)	50	pcs		
Oxygen tank cart (stainless, portable type, single handle, 2 wheels)	1	pc		
TOTAL PRICE				PHP

AMOUNT IN WORDS: _____

Note: The above quoted prices are VAT Inclusive.

2. We agree to abide by the Quotation/bid for a period of sixty (60) days after the dated deadline of submission specified in your RFQ.
3. We understand that payment for items will be made to the winning supplier after the inspection and acceptance of good(s) delivered.
4. The above-quoted price is inclusive of all costs and applicable taxes.

Company Name : _____

Address : _____

Office Tel. No. & Mobile No. : _____

Email Address : _____

AUTHORIZED REPRESENTATIVE

Signature : _____

Date : _____