



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
**OFFICE OF CIVIL DEFENSE**

Camp Gen. Emilio Aguinaldo, Quezon City, Philippines

**OCD BIDS AND AWARDS COMMITTEE**

**Resolution No. 2019-09-C-011**

**“RECOMMENDING MARGA ENTERPRISES AS THE SINGLE CALCULATED AND RESPONSIVE BIDDER FOR THE PROJECT PROVISION FOR LEASE OF PHOTOCOPIER MACHINE AND THE ISSUANCE OF NOTICE OF AWARD”**

**WHEREAS**, the BAC received a Purchase Request from the IPD (**Annex A**) for the project **“Provision for Lease of Photocopier Machine”** whose funding source is from the AFMS APB CY 2019. (**Annex B**);

**WHEREAS**, the Approved Budget for the Contract is Twenty Three Thousand Five Hundred Pesos (**PhP 23,500.00**) only;

**WHEREAS**, in line with the principle of transparency and competitiveness, the RFQ was posted in the OCD Website, and in the OCD Bulletin Board on 6 September 2019 (**Annex C**);

**WHEREAS**, the mode of procurement is 53.9 (Small Value Procurement) and the deadline for the submission of eligibility and financial requirements of the project was on 11 September 2019;

**WHEREAS**, the following project proponents acknowledged the RFQ as follows (**Annex D**);

Proponent	Marga Enterprises	Shmic General Merchandise	Philcopy
Eligibility Requirements Submitted	Business Permit PhilGEPS Registration	-	-
Amount of Bid	PhP 20,880.00	-	-
Remarks	Single Calculated Bid	Acknowledgement Only	Acknowledgement Only

**WHEREAS**, **Marga Enterprises** was evaluated by the BAC to be the Single Calculated Bidder (**Annex E**);

**WHEREAS**, the BAC dispensed with the ocular visit as other means of post qualification may be conducted through document review to determine and verify the authenticity of the submitted eligibility documents;

**NOW, THEREFORE**, the BAC, after due deliberation resolved to recommend to declare **Marga Enterprises** as the Single Calculated and Responsive Bidder;

**FURTHER**, We, the members of OCD-BAC hereby **RECOMMEND** to the HOPE the following:

- a. Approval of the recommendation to declare **Marga Enterprises** as the Single Calculated and Responsive Bidder; and

*[Handwritten signatures and initials]*

b. Issuance of a corresponding Notice of Award (NOA).

**RESOLVED**, this 12<sup>th</sup> of September 2019 at the Office of Civil Defense, Camp General Emilio Aguinaldo, Quezon City, Philippines.

(ABSENT)

**MR. JOSELITO F BERNABE**  
Ad-Hoc Chairperson



**MR. RELAN JAY J ASUNCION**  
Ad-Hoc Vice Chairperson



**MS. EUGENE F GALANG**  
Member



**MR. JOE-MAR S PEREZ**  
Member

(ABSENT)  
**MS. MA. TERESA J GALANG**  
Member

APPROVED/DISAPPROVED



**USEC RICARDO B JALAD**  
Administrator

