



OFFICE OF CIVIL DEFENSE		Document Code	QF-IPD-01
Quality Form		Revision No.	0
<h1>Purchase Order</h1>		Effectivity Date	2019.08.16
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Supplier	Ellixir De La Vie Corporation	P.O. No.	CMS-PO-19-244
Address	2nd Flr. QSB Bldg., Sumulong Highway, Mayamot, Antipolo City	Date	16 December 2019
E-mail Address	elixirdlv.corp@gmail.com	Mode of Procurement	53.9 (Small Value Procurement)
Tel. No.	578-7755 / 0916-488-4893	TIN	007-079-127-000

Gentlemen:
Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	Office of Civil Defense, Camp General Emilio Aguinaldo, Quezon City	Delivery Term:	15 days upon receipt of Notice to Proceed
		Payment Term:	30 Working Days

LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT
Supply and Delivery of Laptop					
1	Set	<p>Laptop (3 Sets)</p> <p>Operating System: At least Window 10 Processor: At least 1.1 Ghz Memory: At least 2 GB RAM Storage: At least 500 GB Graphics: At least Integrated Graphics Screen Display: At least 11" Diagonal High Definition LED Webcam: Integrated VGA / Web camera Connectivity: LAN/WIFI ready Battery: At least 2 cell battery pack Accessories: 1 Power Adapter 1 Laptop Bag</p> <p>Warranty: At least one(1) year from the final date of acceptance for parts and service seven (7) day outright replacement</p> <p>Payment: Must accept SEND BILL policy as payment mode</p> <p style="text-align: center;">*** nothing follows ***</p>	3	14950	44,850.00
TOTAL COST					₱44,850.00

(Total Amount in Words): **FORTY FOUR THOUSAND EIGHT HUNDRED FIFTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme:	 Signature over printed name of Supplier 1-3-20 Date	Very truly yours, USEC RICARDO B. JALAD Administrator
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Funds Available:	 LALAIN NECESARIO BARROGA Chief, Accounting Section	OBR No. :	07-101101-2019-16-1064
		Amount :	₱44,850.00

