



Republic of the Philippines  
Department of National Defense

**OFFICE OF CIVIL DEFENSE**

Caraga Region

109 T. Calo St., Butuan City

Tel/Fax. No. (085) 342-8753 / 341-8629 / 341-4015

E-mail Address: civildefensecaraga@gmail.com

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## NOTICE TO PROCEED

**Benedict H. Polison**

Authorized Representative

**Dada Transport Service**

Brgy. 7, Cabiltes St., Cabadbaran City, Agusan del Norte

Dear Mr. Polison:

Please be informed that the **Order No Purchase. 2019-04-11** dated **April 30, 2019** prepared in your favour with the amount of **Seventy Two Thousand Pesos Only (Php 72,000.00)** is hereby approved.

May we request you or your authorized representative to receive this notice and the approved Purchase Order not later than 2 days reckoned from the date of this notice.

Furthermore, be reminded that failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Purchase Order.

  
**AIZY LYN B. PAGLINAWAN**

Designated Procurement Officer

I acknowledge receipt of this Notice on (Date) : 4-29-19  
Name of Authorized Representative : BENEDICT H. POLISON  
Signature : 