

Republic of the Philippines
Department of National Defense
OFFICE OF CIVIL DEFENSE
Caraga Region
109 T. Calo Extension, Butuan City

REQUEST FOR QUOTATION (RFQ) 2020-04-02

Company Name : PHILAND PHARMACY AND GENERAL MERCHANDISE
Address : 7-C PHILAND DRIVE BGY PASONG TAND
PhilGEPS Registration No. : TANDANG-SORA QUEZON CITY

The Office of Civil Defense (OCD), through its Bids and Awards Committee (BAC), will undertake an Alternative Method of Procurement through 53.2 Negotiated Procurement for Emergency Cases in accordance with the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The OCD hereinafter referred to as "the Purchaser", now requests submission of a price quotation for the subject below:

Name of Project	: Procurement of Personal Protective Equipment (Surgical Gloves, Surgical Masks, KN95 Masks and 70% Alcohol, Face Shields and Thermal Scanner) for COVID-19 Disaster Management Operations
Delivery Site	: Office of Civil Defense, Camp Emilio Aguinaldo, Quezon City
Delivery Date	: 20 Calendar Days upon receipt of Notice to Proceed
ABC (Approved Budget for the Contract)	: Php 824,620.00
Mode of Payment	: <u>Check Deposit</u>
Fund Source	: Quick Response Fund

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein. All bids higher than ABC shall automatically be disqualified.

Prospective bidders shall accomplish and submit the duly signed "Annex A (Technical Specifications) & Annex "B" Price Quotation Form (PQF)" (under prescribed form) non-submission shall automatically be disqualified not later than April 22, 2020, at the Office of Civil Defense Caraga, 109 T. Calo Extension, Butuan City. Submit your sealed quotation (indicate the project name) duly signed by your authorized representative. For any clarifications, you may contact at telephone no. (085) 817-6736 or email address at civildefensecaraga@gmail.com. Use of forms other than the attached OCD prescribed format is not acceptable.

Interested supplier/service provider is required to submit the following documents:

- a. Platinum PhilGEPS Registration with valid and current annexes
While for Red Membership:
 1. Valid and current Mayor's Permit/Business Permit
 2. PhilGEPS Registration Number
 3. Latest Income and Business Tax Return
 4. Omnibus Sworn Statement

Any alterations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative. The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the unperformed portion for everyday of delay. The maximum deduction shall be ten percent (10%) of the contract price. Once the cumulative amount of liquidated damage reaches ten percent (10%) of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The OCD reserves the right to accept or reject any or all bids, waive any defect or informality therein, accept the bid and award the contract to the most advantageous offer, for and in behalf of the project.


LIZA R. MAZO
Regional Director 

ANNEX "A"
Technical Specifications

Instruction: Bidders must state either "**Comply**" or "**Not Comply**" or any equivalent term in the column "Statement of Compliance" against each of the individual parameters of each "Specification."


Item No.	AGENCY SPECIFICATIONS	State of Compliance
	Procurement of Personal Protective Equipment (Surgical Gloves, Surgical Masks, KN95 Masks and 70% Alcohol, Face Shields and Thermal Scanner) for COVID-19 Disaster Management Operations	
I.	Technical Specifications: <ul style="list-style-type: none"> • Surgical Gloves, 100pcs/box, examination type, either latex or nitrile/powder free vinyl • Surgical Masks, 50pcs/box, 3ply, disposable, earloop type • KN95 Masks, individually packed with Certificate of Conformity • Alcohol, Ethyl, 70% solution, 20L carbony container • Face Shields, medical grade • Thermal Scanner, basic 	Comply Comply Comply Comply Comply Comply
III.	Delivery Date: 15 calendar days upon receipt of Notice to Proceed Delivery Site: Office of Civil Defense, Camp Emilio Aguinaldo, Quezon City	Comply
IV.	Terms and Conditions: <ol style="list-style-type: none"> 1. Prices inclusive of taxes and labor fee during delivery; 2. The period for correction of defects in the warranty period is maximum of thirty (30) days from receipt of notice of defect from the Procuring Entity. Terms of Payment: Check Deposit Delivery Date: 20 calendar days upon receipt of Notice to Proceed Delivery Site : Office of Civil Defense, Camp Emilio Aguinaldo, Quezon City	

I hereby certify to comply and deliver all the above requirements.

Company Name : PHILAND PHARMACY AND GENERAL MERCHANDISE

Address : 7C PHILAND DRIVE, BGY PASONG TAMO, TANDANG SORA QUEZON CITY

AUTHORIZED REPRESENTATIVE :

Signature : 

Complete Name : GONZALO R. ROVALET JR.

Date : APRIL 22 2020

ANNEX "B"
Price Quotation Form

The Bids and Awards Committee
OFFICE OF CIVIL DEFENSE
Caraga Region
109 T. Calo Extension, Butuan City

Sir/Madam:

1. After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder are our financial proposal for the items identified below:

ARTICLE AND DESCRIPTIONS	Quantity	Cost per Unit	Total
Procurement of Personal Protective Equipment (Surgical Gloves, Surgical Masks, KN95 Masks and 70% Alcohol, Face Shields and Thermal Scanner) for COVID-19 Disaster Management Operations			
Technical Specifications:			
• Surgical Gloves, 100pcs/box, examination type, either latex or nitrile/powder free vinyl	176	295.00	51,920.00
• Surgical Masks, 50pcs/box, 3ply, disposable, earloop type	352	1,100.00	387,200.00
• KN95 Masks, individually packed with Certificate of Conformity	2000	145.00	290,000.00
• Alcohol, Ethyl, 70% solution, 20L carbony container	15	3,590.00	53,850.00
• Face Shields, medical grade	200	149.00	29,800.00
• Thermal Scanner, basic	3	3,950.00	11,850.00
Terms and Conditions:			
1. Prices inclusive of taxes and labor fee during delivery; 2. The period for correction of defects in the warranty period is maximum of thirty (30) days from receipt of notice of defect from the Procuring Entity;			
Terms of Payment: Check Deposit			
Delivery Date: 15 calendar days upon receipt of Notice to Proceed			
Delivery Site : Office of Civil Defense, Camp Emilio Aguinaldo, Quezon City			
TOTAL PRICE:			₱ 824,620.00

AMOUNT IN WORDS: EIGHT HUNDRED TWENTY FOUR THOUSAND SIX HUNDRED TWENTY ONLY
 Note: The above quoted prices are VAT inclusive

2. We undertake, if our Quotation or bid is accepted, to deliver the items within fifteen (15) calendar days from receipt of Notice of Award; and
 3. The above-quoted price is inclusive of all costs and applicable taxes.

Company Name : PHILAND PHARMACY AND GENERAL MERCHANDISE
 Address : 7C PHILAND DRIVE, Bgy PASONG TANDANG, SOBA & C
 Office Tel. No. & Mobile No. : 09156288398 / 09173228398 / 09208035156
 Email Address : philandpharmacybusiness@gmail.com
AUTHORIZED REPRESENTATIVE : GONZALO R. NOVALES JR.
 Signature : _____
 Date : APRIL 22, 2020