



# OFFICE OF CIVIL DEFENSE

Camp Gen. Emilio Aguinaldo, Quezon City, Philippines

## OCD BIDS AND AWARDS COMMITTEE

Resolution No. 2019-09-C-022

### “RECOMMENDING GEOFFREY TRANSPORT SERVICES AS THE LOWEST CALCULATED AND RESPONSIVE BIDDER FOR THE PROJECT VAN RENTAL FOR THE CONDUCT OF COMMUNITY FIRST RESPONDER TRAINING AND THE ISSUANCE OF NOTICE OF AWARD”

**WHEREAS**, the BAC received a Purchase Request from CBTS (**Annex A**) for the project “**Van Rental for the conduct of Community First Responder Training**” whose funding source is from the CBTS APB CY 2019. (**Annex B**);

**WHEREAS**, the Approved Budget for the Contract is **Thirty Six Thousand Pesos (Php36,000.00)** only;

**WHEREAS**, in line with the principle of transparency and competitiveness, the RFQ was posted in the OCD Website, and in the OCD Bulletin Board on 20 September 2019 (**Annex C**);

**WHEREAS**, the mode of procurement is 53.9 (Small Value Procurement) and the deadline for the submission of eligibility and financial requirements of the project was on 25 September 2019;

**WHEREAS**, the following project proponents acknowledged the RFQ as follows (**Annex D**);

Proponent	Geoffrey Transport Services	RM Relos Transport Service	Reia Rent A Car Services
Eligibility Requirements Submitted	Business Permit PHILGEPS Registration	Business Permit PHILGEPS Registration	Business Permit PHILGEPS Registration
Amount of Bid	PhP 29,500.00	PhP 35,000.00	PhP 36,000.00
Remarks	Lowest Calculated Bid	Second Lowest Calculated Bid	Highest Calculated Bid

**WHEREAS**, **Geoffrey Transport Services** was evaluated by the BAC to be the Lowest Calculated Bidder (**Annex E**);

**WHEREAS**, the BAC dispensed with the ocular visit as other means of post qualification may be conducted through document review to determine and verify the authenticity of the submitted eligibility documents;

**NOW, THEREFORE**, the BAC, after due deliberation resolved to recommend to declare **Geoffrey Transport Services** as the Lowest Calculated and Responsive Bidder;

**FURTHER**, We, the members of OCD-BAC hereby **RECOMMEND** to the HOPE the following:

- a. Approval of the recommendation to declare **Geoffrey Transport Services** as the Lowest Calculated and Responsive Bidder; and

*[Handwritten signature]*  
Page 1 | 2

b. Issuance of a corresponding Notice of Award (NOA).

**RESOLVED**, this 26<sup>th</sup> of September 2019 at the Office of Civil Defense, Camp General Emilio Aguinaldo, Quezon City, Philippines.

**DIR. SUSANA G JUANGCO**  
Chairperson

**DIR. TECSON JOHN S LIM**  
Vice Chairperson

**MS. EUGENE F GALANG**  
Member

**MS. MA. TERESA J GALANG**  
Member

**(ABSENT)**  
**MR. JOE-MAR S PEREZ**  
Member

**(ABSENT)**  
**MR. RELAN JAY J ASUNCION**  
Member

**(ABSENT)**  
**MR. FRANCIS RANDY J HORTELANO**  
Member

**MS. EUGENE**  
Member

**APPROVED/DISAPPROVED**

**USEC RICARDO B JALAD**  
Administrator



**MS. EUGENE**  
Member

**MR**

**MS. EUGENE**  
Member