



# OFFICE OF CIVIL DEFENSE REGION 3

DIOSDADO MACAPAGAL GOVERNMENT CENTER, MAIMPIS CITY OF SAN FERNANDO, PAMPANGA  
TELEFAX: OPERATIONS (045) 455-0033 ; ADMIN (045) 455-1526 MOBILE NOs.: SMART (0939-939-3051) ; GLOBE (0917-547-2805)  
EMAIL: region3@ocd.gov.ph / r3.rdrmc.ocd@gmail.com

## NOTICE TO PROCEED

December 10, 2019

**MR.ERLUCITO S. EVARISTO**

Authorized Representative

**EVARISTO VAN FOR RENT**

Block 5 Lot 2 Bulaon Resettlement,  
City of San Fernando, Pampanga

**Dear MR. EVARISTO,**

Please be informed that the Contract No. 2019-12-001 dated December 10, 2019 having been approved, notice is hereby given to **EVARISTO VAN FOR RENT** that delivery of items/ services may commence on the project "**PROVISION OF TRANSPORATION FOR THE CONDUCT OF 30<sup>TH</sup> SEA GAMES 2019- REGIONAL EPR**", effective upon receipt and acceptance of this Notice.

May we request you or your authorized representative to receive this notice and the approved Contract not later than three (3) working days reckoned from the date of this Notice.

Furthermore, failure on your part to receive document on the specified date is a ground for cancellation of the aforesaid Contract.

Very truly yours,

**DIR MARLOU L SALAZAR**  
Regional Director, OCD ROIII

I acknowledge receipt of this Notice on 12-10-19  
Name of Authorized representative Erlucito Evaristo  
Authorized Signature [Signature]

## CONTRACT OF SERVICE

### KNOWN ALL MEN BY THESE PRESENTS:

This Contract of Service made and entered into by and between:

The **OFFICE OF CIVIL DEFENSE REGIONAL OFFICE III**, with office and the postal address at Diosdado Macapagal Government Center, Barangay Maimpis, City of San Fernando, Pampanga 2000 and herein represented by its Regional Director, **DIR MARLOU L SALAZAR**, of legal age, Filipino, hereinafter known as the **OFFICE OF CIVIL DEFENSE REGIONAL OFFICE III**;

and

**EVARISTO VAN FOR RENT**, with office and postal address at Block 5 Lot 2 Bulaon Resettlement, City of San Fernando, Pampanga and herein represented by its Authorized Representative, **MR. ERLUCITO S. EVARISTO** of legal age, Filipino, hereinafter known as the **SERVICE PROVIDER**;

Witnessed

WHEREAS, the **OFFICE OF CIVIL DEFENSE REGIONAL OFFICE III** invited bids/quotations for certain goods and ancillary services, viz., **Transportation Services** for the **30<sup>TH</sup> SEA GAMES 2019 - REGIONAL EPR** and has accepted a bid by **EVARISTO VAN FOR RENT**, for the services in the sum of **ONE HUNDRED EIGHT THOUSAND PESOS ONLY (P108,000.00)** hereinafter called "**the CONTRACT PRICE**";

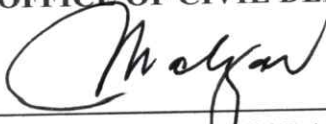
### NOW, THIS AGREEMENT WITNESSETH as follows:

1. The Service of **30<sup>TH</sup> SEA GAMES 2019 - REGIONAL EPR** to;
  - a. OCDRO III office to any point of Pampanga, Bulacan, Tarlac, Subic back to OCDRO III office on 11-13 December 2019;
2. The vehicle shall be safe operating conditions at all times
3. **EVARISTO VAN FOR RENT** shall provide the Transportation Vehicle, Gas, Meals of the Driver, Toll Fees and Accommodation (if needed) for the said date.
4. **EVARISTO VAN FOR RENT** shall bear full responsibility for the preventive and remedial maintenance of the vehicles.
5. The vehicle shall, as minimum, be equipped with spare tire, the necessary and safety gadget in case of fire accessories, emergency/ accidental triangle, seatbelts for passengers and driver
6. **OFFICE OF CIVIL DEFENSE REGIONAL OFFICE III** shall pay **EVARISTO VAN FOR RENT** for a sum of **ONE HUNDRED EIGHT THOUSAND PESOS ONLY (P108,000.00)** , payable within **30 working days** upon after the completion of the service of **EVARISTO VAN FOR RENT**.


NOWHEREFORE, in consideration of the foregoing premises, the parties hereto have agreed to the abovementioned terms and condition;

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their Signature  
this \_\_\_\_\_ at \_\_\_\_\_, Philippines.

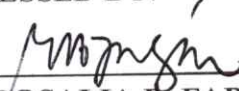
**OFFICE OF CIVIL DEFENSE**

  
\_\_\_\_\_  
**DIR MARLOU L SALAZAR**  
Regional Director,  
Office of Civil Defense RO III

**EVARISTO VAN FOR RENT**

  
\_\_\_\_\_  
**MR. ERLUCITO S. EVARISTO**  
Authorized Representative

WITNESSED BY:

  
\_\_\_\_\_  
**MS. ROSALIA B. FABRIGAR**  
C, OS

  
\_\_\_\_\_  
**HERCKLE M. TAYAG**  
WITNESS

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES )  
CITY OF \_\_\_\_\_ ) S.S

BEFORE ME, a Notary Public for and in the City of \_\_\_\_\_  
personally appeared the following persons, presenting their respective evidence of identity, to  
wit:

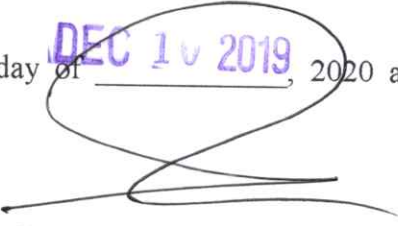
Name	Government I.D. No.	Date and Place Issued
<b>DIR MARLOU L SALAZAR</b>		
<b>MR. ERLUCITO S. EVARISTO</b>		

And represented to me that their respective signatures on the foregoing instrument were voluntarily affixed by them for the purposes stated in the instrument and who declared that they have executed the foregoing instrument as their free and voluntary act and deed.

This instrument consists of only two (2) pages, including this page in which this acknowledgement is written, duly signed by the parties and their instrumental witnesses on each and every page hereof

WITNESS MY HAND AND SEAL this \_\_\_\_\_ day of DEC 10 2019, 2020 at \_\_\_\_\_, Philippines

Doc. No. : 401  
Page No. : 42  
Book No. : 2019

  
\_\_\_\_\_  
**ROLANDO C. PASCUAL**  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2019  
PTR No. 4100537  
**NOTARY PUBLIC**  
IBP LIFE ROLL NO. 100365  
TIN No. 117-118-418