

PURCHASE ORDER

OFFICE OF CIVIL DEFENSE
Agency / Procuring Entity

Supplier :	5 J & C PLACE AND CATERING SERVICES 54, Champaca Cor. Sampaguita St, Lopezville Subd. Mayamot Antipolo City	P.O. No. :	CMS-PO-19-099
E-mail Address :	josefina_magatas@gmail.com	Date :	03 May 2019
Telephone No. :	646-1720 / 208-5230 / 0917-5198532	Mode of Procurement :	Sec. 53.9 (Small Value Procurement)
TIN :	904-264-974-000		

Gentlemen:
Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service: New NDRRM Operation Center, Camp General Emilio Aguinaldo, Quezon City	Delivery Term: 06 - 10 May 2019
	Payment Term: 30 Working Days

LOT NO.	UNIT	ITEM/DESCRIPTION	QTY	UNIT COST	AMOUNT
1	pax	Provision of Meals for Post Evaluation Meetings for the Finalization of Final Reports 2018 and First Quarter 2019 Meals (Lunch) for 27 pax for 5days ** Send Bill Policy *** nothing follows ***	27	190.00	25,650.00
				TOTAL COST	P 25,650.00

(Total Amount in Words): TWENTY FIVE THOUSAND SIX HUNDRED FIFTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Very truly yours,

Conforme:

[Signature]
Ms. JOSEFINA P. MAGATAS
Signature over printed name of Supplier
5/3/19
Date

[Signature]
BERNARDO RAFAELITO B. ALEJANDRO IV
Director, Administrative and Financial Management Service

Funds Available:	OBR No. :	02-10101-2019-07-0506
LALAIN NECESARIO BARROGA Chief, Accounting Section	Amount :	Php 25,650.00