



OFFICE OF CIVIL DEFENSE

Camp General Emilio Aguinaldo, Quezon City, Philippines

NOTICE TO PROCEED

Richard M Relos

Authorized Representative
RM Relos Transport Service
1147 Batangas St., Pio Del Pilar
Makati City

Dear **Mr. Relos**,

In view of the approved Purchase Order, hereby issued is the Notice to Proceed in relation to the project, "**Provision of Transportation (Vehicle Rental) for the Conduct of Enhancement of NDRRMOC SOPG Consultation and Workshop**" with a contract price of **Fifteen Thousand Eight Hundred Pesos (P15,800.00)** only, in accordance with R.A. 9184 and its Revised IRR, as evaluated and verified in accordance with the requirements of the Office of Civil Defense (OCD), as awarded to you as the Single Calculated Responsive Bidder.

It is assumed that upon receipt hereof, you shall comply with the terms and conditions set forth in the aforesaid Purchase Order.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. May we further request that one (1) of the copies received be returned to the Office of Civil Defense.

Very truly yours,


USEC RICARDO B JALAD
Administrator



I acknowledge receipt of this Notice on JULY 19, 2019

Name of the Representative of the Bidder: RICHARD M. RELOS

Signature: 