



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
**OFFICE OF CIVIL DEFENSE**

Camp Gen. Emilio Aguinaldo, Quezon City, Philippines

**OCD BIDS AND AWARDS COMMITTEE**

**Resolution No. 2019-11-C-003**

**"RECOMMENDING PAPA-T FOOD HUB AS THE LOWEST CALCULATED AND RESPONSIVE BIDDER FOR THE PROJECT PROVISION OF MEALS AND CATERING SERVICES FOR THE POST EVALUATION MEETING FOR THE FINALIZATION OF FINAL REPORTS (25-29 NOVEMBER 2019) AND THE ISSUANCE OF NOTICE OF AWARD"**

**WHEREAS**, the BAC received a Purchase Request from the OS 24/7 (Annex A) for the project "Provision of Meals and Catering Services for the Post Evaluation Meeting for the Finalization of Final Reports (25-29 November 2019)" whose funding source is from the OS APB CY 2019 (Annex B);

**WHEREAS**, the Approved Budget for the Contract is Twenty Seven Thousand Five Hundred Pesos (PhP 27,500.00) only;

**WHEREAS**, in line with the principle of transparency and competitiveness, the RFQ was posted in the OCD Website, and in the OCD Bulletin Board on 31 October 2019 (Annex C);

**WHEREAS**, the mode of procurement is 53.9 (Small Value Procurement) and the deadline for the submission of eligibility and financial requirements of the project was on 6 November 2019;

**WHEREAS**, the following project proponents acknowledged the RFQ as follows (Annex D);

| Propoant                           | Papa-T Food Hub                          | 5 J&C Place and Catering Services        | Sweet Onion Cuisine and Catering Services |
|------------------------------------|--|--|---|
| Eligibility Requirements Submitted | Business Permit<br>PhilGEPS Registration | Business Permit<br>PhilGEPS Registration | -   |
| Amount of Bid                      | PhP 24,750.00                            | PhP 25,000.00                            | -   |
| Remarks                            | Lowest Calculated Bid                    | Highest Calculated Bid                   | Acknowledgement Only                      |

**WHEREAS**, Papa-T Food Hub was evaluated by the BAC to be the Lowest Calculated Bidder (Annex E);

**WHEREAS**, the BAC dispensed with the ocular visit, as other means of post qualification may be conducted through document review to determine and verify the authenticity of the submitted eligibility documents;

**NOW, THEREFORE**, the BAC, after due deliberation resolved to recommend to declare **Papa-T Food Hub** as the Lowest Calculated and Responsive Bidder;

**FURTHER**, We, the members of OCD-BAC hereby **RECOMMEND** to the HOPE the following:

*[Handwritten signatures and dates]*  
P. 2019/12/1

- a. Approval of the recommendation to declare **Papa-T Food Hub** as the Lowest Calculated and Responsive Bidder; and
- b. Issuance of a corresponding Notice of Award (NOA).

**RESOLVED**, this 7<sup>th</sup> of November 2019 at the Office of Civil Defense Camp General Emilio Aguinaldo, Quezon City, Philippines.

**DIR. SUSANA G JUANGCO**  
Chairperson

**DIR. TECSON JOHN S LIM**  
Vice Chairperson

**MR. RELAN JAY J ASUNCION**  
Member

(ABSENT)  
**MR. FRANCIS RANDY J HORTELANO**  
Member

**MR. JOSELITO F BERNABE**  
Member

**MS. EUGENE F GALANG**  
Member

(ABSENT)  
**MR. JOE-MAR S PEREZ**  
Member

**APPROVED/DISAPPROVED**

**USEC RICARDO B JALAD**  
Administrator

