



OFFICE OF CIVIL DEFENSE

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Quality Form

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0

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2019.08.16

Purchase Order

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Supplier	5J&C Place and Catering Services	P.O. No.	CMS-PO-20-010
Address	54 Champaca cor. Sampaguita St. Lopezville Subd., Mayamot Antipolo City	Date	06-Jan-20
E-mail Address	josefina.magatas@yahoo.com	Mode of Procurement	Sec. 53.9 (Small Value Procurement)
Tel. No.	8646-1720 / 0917 519 8532 / 0932 861 6314	TIN	933-865-095-000

Gentlemen:

Please provide this office the following services subject to the terms and conditions contained herein:

Location of Service:	Within Camp General Emilio Aguinaldo, Quezon City	Delivery Term:	15-Jun-20
		Payment Term:	30 Working Days

LOT NO.	UNIT	ITEM/DESCRIPTION				QTY	UNIT COST	AMOUNT		
		Provision of Meals for the conduct of NDRRMP Presentation to the Technical Management Group (TMG) Provision of Meals Name of Event: NDRRMP Presentation to the Technical Management Group (TMG) Location: Within Camp General Emilio Aguinaldo, Quezon City Date of Event: 15 June 2020 Delivery Date/s and Time/s: 15 June 2020 9AM (AM Snack) 12N (Lunch) 3PM (PM Snack) Delivery Site/s: PDPS Conference Room, Office of Civil Defense, Old NDRRMC Bldg.								
		Meal / Snack	Serving Arrangement	Inclusive Date	Menu	Remarks				
	pax	AM Snacks	Packed		Choice of Pasta with Bread, Bottled Water					
I.	pax	Lunch	Packed	15-Jun-20	Choice of pork/chicken/beef and fish, with vegetable, and dessert (choice of fresh fruits or sweetened dessert, one beverage (choice of bottled soda or bottled juice)	TMG Level	60	29,100.00		
	pax	PM Snacks	Packed		Choice of Pastries, Fresh Fruits, Bottled Water		60			
		Other Requirements: (as applicable) • Use clean containers for packed meals • Free flowing brewed coffee • With individually packed creamer, brown sugar and white sugar • Flexible with dietary requirements • Inclusive of service charge and other taxes Payment: • Must accept send bill policy as payment for services • In the event that the scheduled date of activity will change, the winning bidder can accept new schedule, free of charge, with due notification at least fifteen (15) days before the original schedule ***nothing follows***								
TOTAL COST								₱29,100.00		

(Total Amount in Words): **Twenty Nine Thousand One Hundred Pesos Only**
 In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for everyday of delay shall be imposed.

Conforme: Josefina Magatas
 Signature over printed name of Supplier
 Date: Jan. 21, 2020

Very truly yours,
USEC RICARDO B. JALAD
 Administrator

Funds Available: LALAN NECESARIO BARROGA
 Chief, Accounting Section

OBR No.: 01-101.01-2020-01-0010
 Amount: 29,100.00

