



# OFFICE OF CIVIL DEFENSE

Camp General Emilio Aguinaldo, Quezon City, Philippines

## NOTICE TO PROCEED

### **MS CORAZON P MAG-ATAS**

Proprietor  
5J & C Place and Catering Services  
Sumulong Hway, Mayamot  
Antipolo City

Dear **MS MAG-ATAS:**

In view of the approved Contract, hereby issued is the Notice to Proceed in relation to the project, **“Provision of Catering Services for the Two-Day Session to Finalize the OPCR CY 2018 and Crafting of the OPCR FY 2019”** with a contract price equivalent to **Thirty One Thousand Two Hundred Pesos (P31,200.00)** only, in accordance with R.A. 9184 and its Revised IRR, as evaluated and verified in accordance with the requirements of the Office of Civil Defense (OCD), as awarded to you as the Single Calculated and Responsive Bidder.

It is assumed that upon receipt hereof, you shall comply with the terms and conditions set forth in the aforesaid Contract and strictly conform to the delivery schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. May we further request that one (1) of the copies received be returned to the Office of Civil Defense.

Very truly yours,

**USEC RICARDO B JALAD**  
Administrator



I acknowledge receipt of this Notice on 2/12/19

Name of the Representative of the Bidder: MS. CORAZON P. MAG-ATAS

Signature: